

**NEW PROCEDURE FOR REQUESTING**

# **FMLA**

**EFFECTIVE JULY 11<sup>TH</sup>**

**Employees are to forward all FMLA requests  
& documentation directly to**

**HRSSC – FMLA Northeast**

**PO Box 970901**

**Greensboro, NC 27497-  
0901**

**Fax # 651-456-6062**

**Toll free Phone # 1-877-477-3273**